Enabling Azure AD SSO

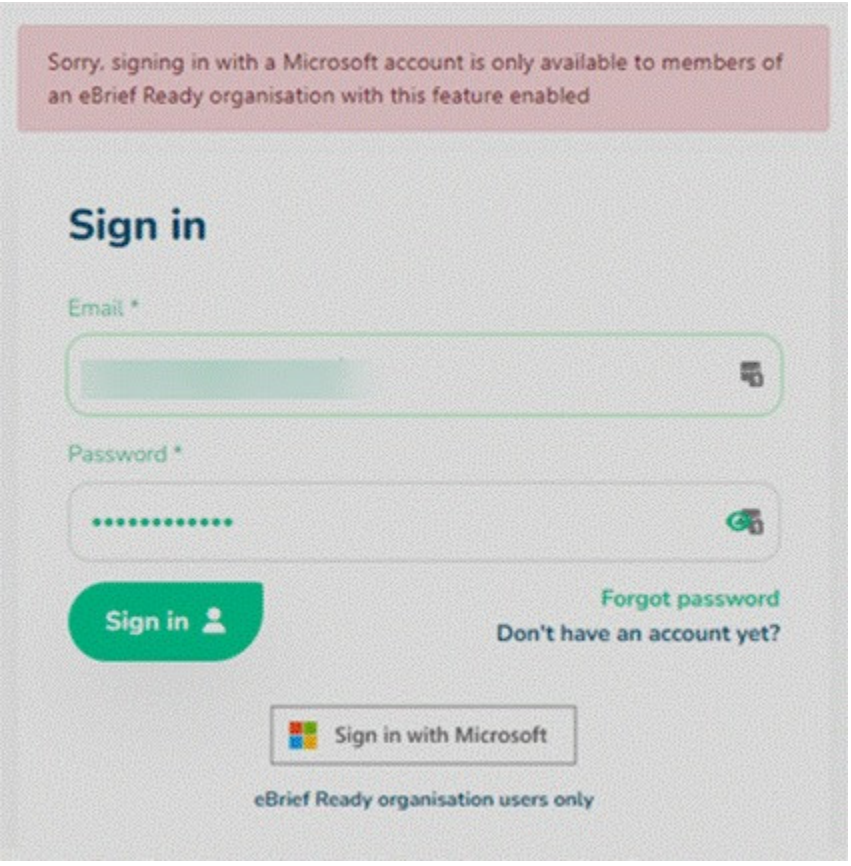
Account and Access · https://ebriefready.legalready.ai/knowledge/how-to-enable-azure-ad-sso/

This article explains the steps required to enable Azure Active Directory (AD) Single Sign-On (SSO) for your organisation in eBrief Ready.

Step 1: Test the sign-in

Have your Microsoft 365/Entra ID administrator attempt to sign in using the **Sign in with Microsoft** button on the eBrief Ready login page.

If you receive the following error message — "*Sorry, signing in with a Microsoft account is only available to members of an eBrief Ready organisation with this feature enabled*" — this confirms that your Microsoft Entra ID is set up correctly and the integration simply needs to be activated.



Step 2: Schedule activation

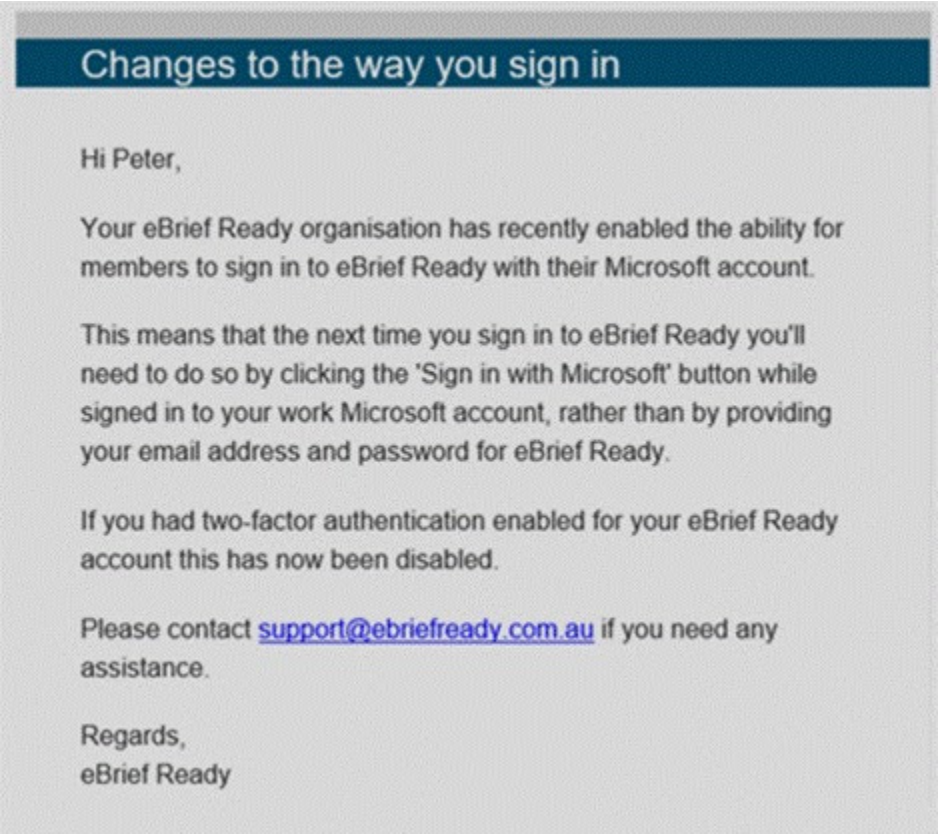
Contact the Legal Ready Support Team to schedule a day and time for the activation to take place.

Step 3: Notify your users

Before the activation date, inform your users that from the specified day and time, they will need to sign in using the **Sign in with Microsoft** button instead of their eBrief Ready email address and password. This step is important to avoid confusion when users receive the notification email in Step 4.

Step 4: Activation and user notification

Once the switch has been made, all users will automatically receive an email notifying them of the change.



Changes to the way you sign in

Hi Peter,

Your eBrief Ready organisation has recently enabled the ability for members to sign in to eBrief Ready with their Microsoft account.

This means that the next time you sign in to eBrief Ready you'll need to do so by clicking the 'Sign in with Microsoft' button while signed in to your work Microsoft account, rather than by providing your email address and password for eBrief Ready.

If you had two-factor authentication enabled for your eBrief Ready account this has now been disabled.

Please contact support@ebriefready.com.au if you need any assistance.

Regards,
eBrief Ready

For further information or assistance, please do not hesitate to reach out to our dedicated Support Team via support@legalready.ai or +61 3 9020 4456.